

# Project Legacy Workgroup Selection Process

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**Purpose** This document specifies the process First 5 California will use to solicit suggestions from stakeholders on potential Legacy Workgroup (Workgroup) members, outlines the characteristics Workgroup members should possess, and highlights the selection process. Workgroup members will make recommendations to First 5 California about its criteria for funding future programs.

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**Workgroup characteristics** To ensure success, Workgroup members should:

- Instill confidence in stakeholders that the Workgroup has the experience and expertise to provide the best advice.
- Seek common ground and work in good faith.
- Keep their constituencies informed through regular communication.
- Provide for balanced representation (e.g., expertise, gender, geography, ethnicity, affiliation, perspective, types of organizations).
- Be active in the field.
- Have the ability to bring innovative ideas into the Workgroup.
- Have the ability to work collaboratively and provide constructive criticism.
- Be committed to transparency.
- Be able to devote time to the Workgroup, attend all meetings and review materials prior to meetings.

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**Participation commitment** The Workgroup will meet four to six times for two-day meetings in the Sacramento area between Spring 2009 and Fall 2009.

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## Project Legacy Workgroup Selection Processs, Continued

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<b>Selection process</b>	<p>First 5 California will use the following process to select Workgroup members:</p> <ul style="list-style-type: none"><li>▪ Identify categories of Workgroup membership</li><li>▪ Solicit suggestions from stakeholders</li><li>▪ Solicit suggestions from First 5 California staff</li><li>▪ Solicit First 5 California Program Committee (Committee of First 5 California Commission) input</li><li>▪ Ensure Workgroup invitees provide balanced representation (e.g., expertise, gender, geography, ethnicity, affiliation, perspective, types of organizations)</li></ul>
<b>Workgroup membership categories</b>	<p>The First 5 California Commission approved the following broad categories of membership on September 18, 2008:</p> <ul style="list-style-type: none"><li>▪ First 5 California Commissioners</li><li>▪ First 5 California Staff</li><li>▪ First 5 County Commissions</li><li>▪ Elected Representatives – state and local</li><li>▪ Related State Agencies</li><li>▪ Development, Program and Science</li><li>▪ Evaluation/Systems</li><li>▪ Early Childhood Education Programs</li><li>▪ Early Childhood Health</li><li>▪ K-12 Education</li><li>▪ Higher Education</li><li>▪ Advocates</li><li>▪ Philanthropy</li><li>▪ Business Community and Economic Interests</li><li>▪ Facilities and Community Development</li></ul>
<b>Invitation methods</b>	<p>First 5 California will use two methods to invite Workgroup participants:</p> <ol style="list-style-type: none"><li>1. First 5 California will select <b>individuals</b> from the list of suggestions.</li><li>2. First 5 California will delegate to <b>organizations</b> the authority to assign Workgroup members based on specific criteria.</li></ol>

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## Project Legacy Workgroup Selection Process, Continued

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### Submission process - *individual*

To suggest an **individual** for consideration as a Workgroup member, please e-mail the following information to the address below on or before December 5, 2008:

- Name
- Title
- Organizational affiliation(s) and brief description of the organization's main focus
- Brief description of individual's expertise related to children 0-5 (100 words or less)
- Business contact information (address, phone number, e-mail address)
- Gender
- Ethnicity
- Whether primary residence is predominantly urban or rural and geographic area of primary residence:
  1. **Northeast Region** (Alpine, Amador, Calaveras, Inyo, Lassen, Mono, Nevada, Plumas, Sierra, Tuolumne Counties)
  2. **Northwest Region** (Butte, Del Norte, Glenn, Humboldt, Lake, Mendocino, Modoc, Shasta, Siskiyou, Tehama, Trinity Counties)
  3. **Bay Area Region** (Alameda, Contra Costa, Marin, Monterey, Napa, San Benito, San Francisco, San Mateo, Santa Clara, Santa Cruz, Solano, Sonoma Counties)
  4. **Central Region** (Fresno, Kern, Tulare, Kings, Madera, Merced, Mariposa, San Luis Obispo Counties)
  5. **Sacramento Region** (Colusa, El Dorado, Placer, Sacramento, San Joaquin, Stanislaus, Sutter, Yolo, Yuba Counties)
  6. **Southern Region** (Imperial, Los Angeles, Orange, Riverside, San Bernardino, San Diego, Santa Barbara, Ventura Counties)
  7. **Outside of California**

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## Project Legacy Workgroup Selection Process, Continued

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### Submission process - organization

To suggest an **organization** for consideration to appoint a Workgroup member, please e-mail the following information to the address below on or before December 5, 2008:

- Name of organization
  - Brief description of organization's expertise related to children 0-5 (100 words or less)
  - Business contact information (address, phone number, e-mail)
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### Submission deadline

E-mail suggestions to: [legacyquestions@ccfc.ca.gov](mailto:legacyquestions@ccfc.ca.gov) by **5:00 pm on December 5, 2008.**

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### Questions

If you have any questions about Project Legacy or the Workgroup Selection Process, e-mail them to [legacyquestions@ccfc.ca.gov](mailto:legacyquestions@ccfc.ca.gov).

For more information about Project legacy, visit our Web site at:  
<http://www.ccfc.ca.gov/press/legacy.asp>.

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